

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, October 7, 2017  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

Board of Directors:

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Janice Gromadin, Walt Gromadin, Caryl Knapp, John Slaughter, Phyllis Slaughter, and Mike Petree. Rahim B. Shaikh, the President of the Highland Terrace Neighborhood Association, attended as a guest.

Proceedings:

MEETING CALLED TO ORDER - Russell called the meeting of the Board of Directors to order at 10:02 AM. It included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE SEPTEMBER 2, 2017 BOARD MEETING - The Draft Minutes of the September 2nd Board of Directors Meeting were offered for review. A motion made to approve the Minutes was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS - Pete presented the October 7th, 2017 Treasurer's Report. The October 7th balance was \$4,619.25, which included 46 annual membership deposits of \$25.00, five annual memberships of \$23.97 each that were paid by credit card and two two-year memberships of \$46.25 each that were also paid by credit card. Expenses included \$100 for our share of the Berkner Jazz Band NNO event, \$50 for our share of the Jess Harben facilities and \$8.12 for misc. food. A motion was made to approve the Treasurer's Report and it was seconded and passed unanimously.

Submitted expenses included \$34.38 for name tags for NNO and \$17.08 for water balloons for the Labor Day Celebration

MEMBERSHIP DRIVE REPORT - Russell said that there were at 77 active members so far and that the goal for the membership drive was 100 new sign ups and renewals. That represents significant support for the Neighborhood Association since the \$25 membership is completely voluntary.

Russell presented the latest on the Booster Signs. We need to figure out whether to order 50 or 100. The California company charges \$3.75 for each sign. John mentioned an interest in a new design that would use the neighborhood street sign logo. John said that he would do a rendition and let the Board Members decide whether a new Booster sign is a possibility.

NNO FOLLOW-UP DISCUSSION - It was estimated that there was a crowd of about 300 for this popular event that was marked by socializing and sampling the various food items. Doug introduced the Berkner High School Jazz Band, the Berkner High School Drum Core Band and various dignitaries. The event was documented by James Williams' photography.

During the discussion, some things were mentioned as needing improvement. For example, there isn't a median sign for National Night Out. Russell said that we needed another message to go on the flip side before getting them made. Some wondered if it might be better to have more of a program structure with the possibility of a speaker. Also, because of the difficulty of guessing right, there was a lot of food left over. But all in all it was seen as a successful social event that helped to bring the neighborhoods together.

STATUS OF PLAN TO UPDATE ALL RESIDENTS FOR CRIME WATCH PATROL AND NOTIFICATIONS - This is an attempt to update all the Names/Address/Telephone #s - in the CWP database. This will help CWP when they need to contact a neighborhood resident. It should also indicate anyone who wants to opt out. John thinks we should have 90% coverage. To get there, a letter will be sent to all residents requesting updated contact information. A draft of the letter was passed around for comment.

NOVEMBER YARD PARTY PLANNING/DISCUSSION - Russell gave an update on the upcoming yard party. The date is tentatively scheduled for Saturday, November 4th. There will be live music and food. Russell will line up the live music. People can bring their dogs. Starting time will be around 3 or 4 o'clock.

STATUS OF NCPNA LETTERHEAD/STATIONARY REVIEW - John presented the latest on the letterhead stationary design. After some discussion, a motion was made to approve the letterhead design and it was seconded and passed unanimously. Part of the stationary project is the "Thank you" cards. John will send out the latest design for approval.

UPDATE - TENTATIVE MEETING/EVENT CALENDAR - Sandy handed out the Updated Meeting/Events Calendar for comments.

REMINDER NEXT MEETING/ADJOURN - At 10:44 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously.

The next meeting of the Board of Directors is scheduled for Saturday, November 4th, at 10:00 AM at Russell's and Sandy's home.

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