

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, March 3, 2018  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

Board of Directors:

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Walt Gromadin, Phyllis Slaughter, and Mike Petree.

Proceedings:

MEETING CALLED TO ORDER - Russell called the meeting of the Board of Directors to order at 10:03 AM. It included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE FEBRUARY 10TH BOARD MEETING - The Draft Minutes of the February 10th Board of Directors Meeting were offered for review. No changes were suggested and a motion made to approve the Minutes was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS -To start off, Doug presented the new improved expense report that has been in the works. It is designed to improve tracking the cost of events. The main change is the focus on 14 expense categories, such as the Fourth of July event. Food items, decorations, prizes and such can be submitted as different expenses for the same event so that later it will be easy to know what the total cost of the event was. Also an expense for flyers could be divided into the different categories the flyer is designed to promote. For example a \$300 flyer expense could be divided into Yard Sale(\$50), Trash Bash(\$100), and All Residents Meeting(\$150). It will be the Treasurer's job to approve the submissions and help make sure that they help to clarify approved expenses.

A motion was made to start using the new expense report forms and it was seconded and passed unanimously. Thanks were given to Pete, Russell, and Doug for their efforts in moving the new expense forms forward.

Pete then presented the Treasurer's Report. The balance as of February 13th was reported as \$3,594.43. Four checks were paid since the last report: \$420.00 for the six holidays a year neighborhood flag service, a \$100.00 donation to Medical City Plano in honor of their courageous attempt to save Richardson Police Officer David Sherrard, a \$168.10 reimbursement for the last Crime Watch Patrol party, and \$252.93 for the December Yard-of-the-Month gift cards. A motion was made to approve the Treasurer's Report and it was seconded and passed unanimously.

In addition a couple of expenses were submitted. One was \$15.43 for marked down Christmas decorations, and the other was a back payment of a \$46.00 bill from Jess Harben for using their Cafeteria as a meeting place.

Pete then made a recommendation for moving the fiscal year from September 1/August 31 to June 1/May 31. Various ramifications were considered. The start of the fundraiser could be moved toward June 1st so the dues from most sign ups would be in place when the fiscal year starts. Walt raised the question about whether it seemed right for last years members to be voting for next years officers.

Pete said that the system should keep track of who paid. Sandy said that there is an alphabetical filing system for keeping track of who has paid for the year. This is especially important since the fiscal year is not a calendar year.

With some details still to be worked out, a motion was made to move the fiscal year from September 1/August 31 to June 1/May 31. It was seconded and passed unanimously.

**SPRING CELEBRATION** - The coordinator for the March 10th event is Paco Ota and preparations are coming along. The flyers are done. James Williams is scheduled to take pictures to be posted on the NCPNA website.

**SPRING NEIGHBORHOOD LEADERSHIP WORKSHOP - APRIL 17TH** - An RSVP is needed to sign up for the Spring Neighborhood Leadership Workshop. They have good speakers and board members are encouraged to attend.

**2018 TRASH BASH - APRIL 7-** Sandy contacted the City of Richardson and the neighborhood is now registered for the Trash Bash event. Our contribution will be centered around Glenville Park. There will be coffee and donuts at the Glenville Park Pavilion. The event will last from 9:00 am to 11:00 am. Permission slips need to be signed to participate. John has volunteered his pick-up truck for electronic recycling. To help with promotion Trash Bash is part of a multi event event flyer.

**MULTI-NEIGHBORHOOD YARD SALE - MAY 4-6** - An email blast will be sent out to stir up some interest. There will be ads in local papers and median signs will be on display in the neighborhood. Everyone is invited to participate. The Yard Sale is also part of the three event flyer.

**FOOD DONATIONS IN MEMORY OF RICHARDSON POLICE OFFICER DAVID SHERRAD** - This will be a combined effort with College Park, Glenville Park and Town North. For now the project is on hold until the most effective approach can be dicovered.

**ANNUAL ALL RESIDENTS MEETING** - To be scheduled for some time in May at Jess Harben Elementary. Russell said that he would check on what dates are available. There will be food and a short State of the Neighborhood report. The Slate of Directors of the Board will be voted on and there will be an as yet undetermined talk by an official of the City of Richardson. The All Residents Meeting is also part of the three event flyer.

UPDATE - TENTATIVE MEETING/EVENTS CALENDAR - Sandy handed out the calendar updates. Some changes include moving the April BOD Meeting to April 21 and cancelling the May BOD Meeting.

MEMBERSHIP SIGNS — Russell presented the latest on the neighborhood signs. The previous estimate now requires a minimum of 100 signs which is too expensive. Russell is going to try and get a new estimate for buying fifty signs without poles, which we can buy separately.

REMINDER NEXT MEETING/ADJOURN - At 11:12 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously. Members left to distribute flyers around the neighborhood.

The next meeting of the Board of Directors is scheduled for Saturday, April 21, at 10:00 AM at Russell's and Sandy's home.

[Version 042018-1]