

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, June 3, 2017  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

**Board of Directors:**

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Janice Gromadin, Walt Gromadin, Caryl Knapp, Dick Rawlings, Mike Petree and Paco Otal(Guest)

**Proceedings:**

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:07 AM. The meeting included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE April 29<sup>th</sup>, 2017 BOARD MEETING and THE MAY 9<sup>th</sup>, 2017 ANNUAL ALL RESIDENTS MEETING – The Draft Minutes from the April 29<sup>th</sup> Board of Directors Meeting were offered for review. A motion made to approve the Minutes was seconded and passed unanimously. The Draft Minutes from the May 9<sup>th</sup> Annual All Residents Meeting was also offered for review. A motion made to approve the Minutes for the Annual Meeting was seconded and passed unanimously.

TREASURER'S REPORT/PAY BILLS – Pete presented the June 3rd Treasurer's Report. The June 3rd balance was \$4,381.43. All submitted bills were associated with the Spring Celebration. They included \$42 for flyers, \$200.00 for sandwich catering, \$67.61 for drinks, and \$4.00 for ice.

MOVE ELECTION OF OFFICERS 2017-1018 TO AUGUST- It was unanimously decided to move the election of officers to the August meeting of the Board of Directors.

NCPNA STATIONIARY – Caryl proposed designing and printing professionally styled NCPNA stationary cards and envelopes with the logo incorporated in the design. The cost estimate was \$40 per 400. A motion was made to develop formal stationary cards and it was seconded and passed unanimously.

WELCOME FOR NEW NEIGHBORS – Caryl also suggested having a gift basket

for new residents in the neighborhood. There were discussions about cost and what would be appropriate. Unit costs were a consideration as over 20 new neighbors are added to NCP each year. The general consensus was that a worth while gift basket could be put together within a reasonable budget. Caryl said that she would put together some samples for the Board to consider.

UPDATE – TENTATIVE MEETING/EVENTS CALENDAR AND SUPPLIES INVENTORY  
Sandy passed around the latest Planning Calendar and Supplies Inventory List for updating and comments.

PLANNING 4TH OF JULY PARADE/PICNIC –The Independence Day Celebration will be Tuesday July 4<sup>th</sup>. This year North College Park will be joined by Glenville Park with Paco OtaI as the contact person. Planning for the event is well underway. A Tentative Agenda sheet was handed out and carefully walked through and there will be a final planning session on Saturday, June 24<sup>th</sup>.

MEETING ADJOURNED – At 10:28 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously.

The next meeting of the BOD is currently scheduled for Saturday, August 12th, at 10:00 AM at Russell's and Sandy's house.

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