

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00 AM, Saturday, August\_12, 2017  
Russell's and Sandy's Home  
1215 Windsong Trail  
Richardson, Texas

**Board of Directors:**

Present: Russell Bowen, Sandy Bowen, Pete Catalina, Doug Freeman, Walt Gromadin, Caryl Knapp, Dick Rawlings, and Mike Petree

**Proceedings:**

MEETING CALLED TO ORDER – Russell called the meeting of the Board of Directors to order at 10:04 AM. It is the last meeting of the 2016-2017 fiscal year. It included the following agenda items:

REVIEW AND APPROVE MINUTES OF THE JUNE 3rd, 2017 BOARD MEETING – The Draft Minutes from the June 3rd Board of Directors Meeting were offered for review. A motion made to approve the Minutes was seconded and passed unanimously.

ELECTION OF OFFICERS 2017-2018. Russell presided over the election of officers. Since there were no changes from last year, a motion was made to re-elect the present officers. The motion was seconded and passed unanimously. As a result, the officers for the September 1, 2017 – August 31, 2018 fiscal year are:

Chairman and President: Russell Bowen  
Vice President: Janice Gromadin  
Treasurer: Pete Catalina  
Secretary: Mike Petree

TREASURER'S REPORT/PAY BILLS – Pete presented the August 12, 2017 Treasurer's Report. The August 12th balance was \$4,103.19. Income included 4 memberships, 3 paid with PayPal (\$72.22) and one paid with a check(\$25). A year old expense of \$34.87 for games and balls was submitted. Since the invoice was out of date, an agreement by the Board was required in order to pay it. There was no opposition to paying for the equipment, so a motion was made to pay the \$34.87. The motion was seconded and passed unanimously.

Submitted bills associated with the July 4th Celebration included

5 invoices for food and drinks totaling \$172.12 . Paco Otal, Representing the Glenville Homeowners Association, agreed to share 40% of the overall expenses. As part of that payment, Paco presented a paid invoice of \$18.35. The net due from the GHA was determined to be \$59.84.

DISCUSS DONATION TO THE RICHARDSON FIRE STATION #4 - FOR 4TH OF JULY PARTICIPATION – Caryl suggested a donation to Richardson Fire Truck Station #4 for their “above and beyond” participation at the 4<sup>th</sup> of July Celebration. Especially appreciated was having some time for kids to play on the fire truck after the parade. A motion was made to make a \$100 donation and it was seconded and passed unanimously.

EVALUATION OF 4TH OF JULY PICNIC/PARADE - There was a general discussion about the July 4th Celebration. It was generally agreed that the picnic component went very well. For the parade, Russell mentioned that he especially liked the decorated golf cart. However, it was felt that the parade participation as a whole could have been better. Dropping the parade for next year was considered, but ultimately there was agreement to keep it for at least one more year.

NCPNA STATIONARY - Caryl brought the group up to date with the stationary project. John has a sample from Caryl he is using to work with. Russell mentioned that we will need rules for use. Perhaps presidential approval would ensure that the stationary would speak for the Association. At this time the samples are not ready to show, but a follow up presentation is planned for the next meeting.

WELCOME FOR NEW NEIGHBORS - Caryl spoke of her interest in improving our new neighbor welcome. She suggested a gift basket as a way to say “welcome to the neighborhood” for the twenty or so families that move into the neighborhood each year. After a heated discussion, the gift basket idea was withdrawn.

MEMBERSHIP DRIVE (2017-2018) - KICKOFF - Russell presented the latest on the Membership Drive preparations. In September the membership drive will include a card stock flyer that will be sent out decorated with neighborhood pictures along with a message that it is time to pay yearly dues. Median signs will also be displayed and there will be an email blast A table will be set up at the Labor Day Celebration for signing up and accepting payment. In October, there will be a big push for membership at the National Night Out event.

SEPTEMBER 4TH LABOR DAY EVENT - The Labor Day event will be held at the Glenville Park Pavilion on Monday, September 4<sup>th</sup>, at 11:00 AM. The Neighborhood Association will supply the drinks, plates, cutlery,

and napkins while neighborhood participants will bring a favorite dish to share. There will also be games. A flyer sample was passed around for comment. Median signs will be out in 2 weeks. An email blast is also planned. Pete agreed to try and schedule the Rocking Four to play. To to see what expenses we need to budget for, we need to check our current inventories.

NATIONAL NIGHT OUT PLANNING - Planning is already underway. We will be joined with three other Neighborhood Associations. A budget needs to be drawn up so that it can be approved. There was also mention of the need for a fall event that would be exclusively for North College Park. Several members mentioned that it could be a yard party.

UPDATE - TENTATIVE MEETING/EVENTS CALENDAR - Sandy handed out the latest version of the Updated Meeting/Events Calendar for comments.

REMINDER NEXT MEETING/ADJOURN - At 10:56 AM a motion was made to adjourn the meeting. The motion was seconded and passed unanimously.

The next meeting of the Board of Directors is scheduled for Saturday, September 2nd, at 10:00 AM at Russell's and Sandy's house

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