

Board of Directors Meeting Minutes
North College Park Neighborhood Association
10:00 AM, Saturday, December 5th, 2015
Russell's and Sandy's Home
1215 Windsong Trail
Richardson, Texas

Board of Directors:

All Directors Present: Russell Bowen, Sandy Bowen, Gary Vaughn, Janice Gromadin, Walt Gromadin, Dick Rawlings, Doug Freeman, Mike Petree, John Slaughter, Phyllis Slaughter(volunteer) and Caryl Knapp(volunteer)

Proceedings:

MEETING CALLED TO ORDER – Russell called the meeting to order at 10:07 AM. The meeting included the following agenda items:

REVIEW AND APPROVAL OF MINUTES – The Draft Minutes of the November 7th Board of Directors Meeting was offered for review. A motion made to approve the Minutes as presented was seconded and passed unanimously.

TREASURER'S REPORT – Gary gave the Treasurer's Report. On December 5th the balance was \$5882.46. Annual dues from six on line payments totaled \$144.13. This month there were no bills to pay. A motion was made to approve the Treasurer's Report and it was seconded and passed unanimously.

Following the vote to approve, John made a motion made to create a budget document to clarify how the Association money is being spent. The motion was seconded and passed on a vote of eight yes to one no. Dick said the he would prepare a draft budget to start the process.

MEMBERSHIP REPORT/SPREADSHEET UPDATE – Russell reported that there are currently 86 paid memberships. Russell also stated that the problem of access to the membership list had been solved and that work on consolidating the multiple lists could continue.

John suggested some changes to the membership information that is currently being maintained. For example, purging information that is no longer useful. But to do this a data model is needed that includes the requirements for each use. The information in the merged list could then be used for multiple purposes, such as a paid

membership list, a mailing list, and a Crime Watch Patrol list.

John said that he would start to consolidate the various list and create a data model that would be versatile enough for the different uses. To aid in this effort, a motion was made to have a working session to consolidate the various lists into a single data model. It was seconded and passed unanimously.

After some additional discussion about requirements, a motion was to table the discussion until the working group could get together and iron out the details. It was seconded and passed unanimously.

THANKS TO LYNN – Directors were given a chance to sign the letter of thanks to Lynn, our departing Chairman of the Board.

DONATION FOR JESS HARBEN THANKSGIVING MEAL – For this multi-neighborhood event, expenses didn't reach the point where it was necessary for a contribution.

YARD OF THE MONTH – Gift Certificates of \$50 and \$25 for the December Yard of the Month were approved.

UPDATE MEETINGS/EVENTS CALENDAR AND SUPPLIES INVENTORY – Sandy handed out the December 4th version of the Planning Calendar for everyone to look over and make suggestions. A motion was then made to approve it. The motion was then seconded and passed unanimously.

CRIME WATCH PATROL APPRECIATION PARTY- Doug said that a location and date have not been set yet. After some discussion about the amount of money needed, a motion was made to approve \$300 for the appreciation party. The motion was seconded and passed unanimously.

HOLIDAY DECORATIONS – Neighborhood holiday decorations will be put up following meeting of the Board of Directors.

MEETING ADJOURNED – A motion was made to adjourn at 10:49 AM and it was seconded and unanimously approved.

The next meeting of the BOD is scheduled for Saturday, January 2nd, at 10:00 AM at Sandy's and Russell's house.

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