

Board of Directors Meeting Minutes  
North College Park Neighborhood Association  
10:00AM. Saturday, November 3, 2012  
Charlie Warner's Home  
808 Rainbow Drive  
Richardson, Texas

**Board of Directors:**

Quorum of Directors Present: Dick Rawlings, Lynn Neill, Doug Freeman, Janice Gromadin, Gary Vaughn, Mike Petree, Betty Verhalen, John Slaughter, Charlie Warner, and Russell Bowen(Advisory).

**Proceedings:**

MEETING CALLED TO ORDER – Dick called the meeting to order at 10:10AM. The meeting included the following agenda items:

APPROVAL OF MINUTES – Russell pointed out a mistake in the NNO out section of the September 8<sup>th</sup> minutes. The listed “Highland Park Neighborhood” should have been “Town North Park II” as the participating neighborhood association. A motion was then made to approve, subject to the above correction, the Minutes of the September 8<sup>th</sup> Board of Directors meeting and the September 22 Public Meeting. It was seconded and passed unanimously.

TREASURERS REPORT – Gary presented the Treasurers Report with a September 30<sup>th</sup> balance of \$4,884.18. Income from membership fees was \$786.20. Approved expenses totaled \$101.98. The income and expenses bring the November 11<sup>th</sup> balance to \$5,568.40. A motion was made to approve the October Treasurer's report and it was passed unanimously.

EXPENSE ALLOCATIONS – Russell submitted a total of \$396.90 for expenses including PO Box renewal, Cokes for NNO, Jimmy John's Block Party catering, and the musician that played for the Block Party. A motion was made to reimburse Russell and it was passed unanimously.

Gary submitted a \$9.00 mailing expense. A motion was made to reimburse Gary and it was passed unanimously.

A motion was made to re-authorize \$100 dollars for X-mas decorations and it was passed unanimously.

MEMBERSHIP REPORT – Lynn gave the Membership Report. There are now 117 members that have paid for this year. 19 have paid in advance for next year. John added that we have 95% of the email addresses for them. For the neighborhood as a whole, we have 196 email addresses.

The City of Richardson is interested in efforts to strengthen the social network for neighborhood associations, so increasing the number of total emails is important. The newsletter helps to do that and John mentioned that the most recent newsletter had a relatively high 51% open rate. Also discussed was the need for an editor for the newsletter and whether or not they would need to attend the Board of Directors Meetings. As part of the discussion, John emphasized that we need real neighborhood news, not just filler type items.

WEB SITE – Russell contributed a list of updates that are needed for the website. There was some discussion of what is involved in making changes to the web site templates. John mentioned that the look of the web site can change but the main thing is that people want to find information and that the content is what is most important.

UP-COMING EVENTS – The annual neighborhood Christmas decoration event will be Saturday, November 24.

BLOCK CAPTAINS – Russell said that we need a replacement for Palomar and Lynn volunteered. There are also some houses on Bowser that are not covered.

In addition, it was mentioned that all block captains should know not to put circulars in mail boxes, as it is against the law to do so.

AROUND TOWN – Dick Rawlings reported on a city leadership conference that he attended in October. An important topic was on liability insurance for neighborhood associations. Discussion ensued in which it was emphasized how important it is act on good faith and be prudent with all activities. Insurance was also mentioned, but it is expensive. Also, it might be worth checking to see if there is any individual coverage from existing home owners insurance.

The City of Richardson 2010 Bond had a provision for upgrading city parks. Dick said that he would check to see if he could find out who got them.

FUTURE PROJECTS – It was suggested, and there was general agreement, that we need more block parties. Dick mentioned that we might have as many as four a year, counting July 4<sup>th</sup>. Restaurants were also mentioned as possible sites.

MEETING ADJOURNED – A Motion was made to adjourn meeting at 11:05 AM and was passed unanimously.

The next meeting of the BOD is scheduled for Saturday, December the 1<sup>st</sup>.

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